



Product	Craft Workshop Risk Assessment				
Hazard	Who is at risk?	What is the risk?	Evaluation And Control Measures	Risk Rating Assessment	Adequate Control Measures In Place?
Loading, handling and transportation of equipment	Operator Spectator	Injury to operator	All equipment must be handled in correct manner. Manual handling should be reduced to a minimum by using available trolleys / trucks. Ramps / lifts to be used where required and available. Loads must be properly secured. Where required multiple persons must handle equipment. Individual persons should not undertake anything that puts themselves or anyone else at risk.	Low	Yes
Installation of equipment on site	Operator Spectator Participants	Injury to operator. Injury to spectator. Injury to participants, Damage to venue	The operator must have unhindered clear access to the setup area. The set up area must be level and free from any rubbish, sharp objects, debris etc. The equipment is inspected before during installation to ensure it is free from any damage. The equipment should be set up away from any sources or areas of water. The equipment should not be set up near any food production or food serving area.	Low	Yes
Ground Type	Operator Spectator Participants	Injury to participant	The equipment can be installed on hard standing or grass providing it is level and a suitable size for the activity.	Low	Yes
Electricity & cabling	N/A	N/A	Power not required for operation of equipment.	N/A	N/A
Operation of equipment on site	Operator Spectator Participants	Injury to operator. Injury to spectator. Injury to participants.	Users will be seated at the craft table and instructed in the safe use of craft production.	Low	Yes
User safety	Operator Spectator Participants	Injury to operator. Injury to spectator. Injury to participants.	Should any participant appear to be under the influence of alcohol / drugs to the extent where they are posing a risk to the operator / participants the operator will close the equipment and seek assistance from the event manager. Children should be supervised by an adult at all times and those under 4 yrs old must have direct supervision from parent / guardian. The operator reserves the right to refuse admission to anyone they feel may be unsafe to partake in the activity. Any participant ignoring instruction may be asked to leave the workshop. The equipment must be used in accordance with the manufacturer's guidelines and as demonstrated by the workshop manager. Users must be of an appropriate age and dressed suitably for the equipment. Making crafts includes the use of pens, crayons, glue, self adhesive items, safety scissors, crayons etc. Sunshine Events are not responsible for any damage to personal property, clothing etc as a result of the use / misuse of these items by the individual participating in the activity.	Low	Yes
Allergens	Operator Participants	N/A	N/A	N/A	N/A

Noise	Operator Spectator Participants	N/A	N/A	N/A	N/A
Heat	Operator Spectator Participants	Injury to operator. Injury to spectator. Injury to participants.	The equipment should not be set up in any area exposed to direct heat or naked flames.	Low	Yes
Weather	Operator Spectator Participants	Slip Trip	The equipment is suitable for use indoors and outdoors subject to weather conditions (if using equipment outdoors suitable cover must be provided) Equipment must not be operated in severe weather conditions and will be assessed by the workshop staff on the day.	Low	Yes

The above is based on guidelines and advice from the manufacturer and Jumping Jacks operating the equipment within current HSE requirements and should be read in conjunction with Jumping Jacks method statement 2018. The current Public Liability Insurance covers each item, for an amount of £10 million subject to our Terms and Conditions. If there are any questions relating to the use of the equipment, please contact Jumping Jacks.